

TIGP-MCB Program
Guidelines for good practice in graduate education

<i>It is essential and important that GRADUATE STUDENTS should :</i>	<i>FACULTY ADVISER, on the other hand, should:</i>
1 Conduct themselves in a mature, professional, and civil manner in all interactions with faculty and staff.	1 Interact with students in a professional and civil manner in accordance with University policies governing nondiscrimination and sexual harassment.
2 Recognize that the faculty adviser provides the intellectual and instructional environment.	2 Impartially evaluate student performance regardless of religion, race, gender, sexual orientation, or nationality.
3 Take the initiative in research learning and exercise the highest integrity in taking examinations and in collecting, analyzing and presenting research data.	3 Have a clear understanding with graduate students about their specific research responsibilities for completion of dissertation.
4 Devote an appropriate amount of time and energy toward achieving academic excellence in order to earn the degree.	4 Evaluate student's work in a <u>timely</u> manner.
5 Communicate regularly with faculty advisers, especially in matters related to research and progress within the graduate program.	5 Have responsibility for monitoring the accuracy, validity, and integrity of the student's research and assist graduate students to develop grant writing skills.
6 Recognize that one faculty member may not be able to satisfy all of a student's mentoring needs. Seek assistance from multiple individuals/organizations to fulfill the mentoring roles described above.	6 Acknowledge student contributions to research presented at conferences, in professional publications, or in applications for copyrights and patents.
7 Maintain the confidentiality of professional activities and research prior to presentation or publication.	7 Create an ethos of collegiality and high standard of research ethics.
8 Acknowledge the contributions of the faculty adviser and other members of the research team to the student's work in all publications and conference presentations.	8 Prepare students to be competitive for employment and making use of professional contacts for the benefit of their students, as appropriate.
9 Recognize that faculty members have broad discretion to allocate their own time and other resources in ways which are academically productive.	9 Faculty should be aware of NOT: Imposing themselves from conflict of interest. Impeding a graduate student's progress toward the degree in order to benefit from the student's proficiency. Requesting students to do personal work.

The guidelines were adopted from university of Oregon and University of California, Davis which will be reviewed by Curriculum Committee. It is intended to provide faculty/students to build up a constructive and instructive relationship during the thesis research at TIGP-MCB program